

SHEFFIELD CITY COUNCIL

EXECUTIVE DIRECTOR KEY DECISION RECORD

The following decision was taken on 10 December 2020 by the Executive Director, Place.

Date notified to all Members: Friday 11 December 2020

The end of the call-in period is 4:00 pm on Thursday 17 December 2020

Unless called-in, the decision can be implemented from Friday 18 December 2020

1. **TITLE**

The Supply of Liquid Fuels

2. **DECISION TAKEN**

That the Executive Director approves:-

(a) a call off under the Yorkshire Purchasing Organisation's (YPO) Liquid Fuel Framework to procure the Council's Liquid Fuel, initially for a 12 month period; and

(b) delegation to the Director of City Centre Development of the decision regarding whether or not to extend that call off for a further 24 months, following the 12 month benchmarking review by the YPO.

3. **Reasons For Decision**

The course of action recommended will give the Council a compliant arrangement for the supply of liquid fuels. The framework will also deliver best value in this area.

4. **Alternatives Considered And Rejected**

Independent benchmarking of the framework undertaken by the Council has concluded that the YPO framework offers the simplest and best value route to market and that the recommended supplier for Sheffield is competitive. Further research into other frameworks were carried out which included ESPO and re-contacting the suppliers on the YPO Framework. We had three responses and the suppliers were on both frameworks and offered the same rate on both. Certas Fuels were still the cheapest supplier on all Frameworks and overall best value for money.

Suppliers confirmed that the rates they offered on the framework are considerably cheaper than rates they would be able to offer to individual businesses that tendered their own requirements for fuel. This is due to the massive amount of fuel that YPO purchase and the discount this provides. After comparing the frameworks that were researched, the YPO Framework came out cheapest to call off from as they offer a rebate on fuel purchased (0.0025p per litre).

5. **Any Interest Declared or Dispensation Granted**

None

6. **Respective Director Responsible for Implementation**

Executive Director, Place

7. **Relevant Scrutiny Committee If Decision Called In**

Overview and Scrutiny Management Committee